

**Rochelle Park Board of Education  
Regular Meeting-6:00 P.M.  
December 13, 2018**

- I. Call to Order**
- II. Roll Call**

<b>Board Member</b>	<b>Present</b>	<b>Absent</b>
Mr. Matt Trawinski, Vice President	<b>X</b>	
Mr. Scott Kral	<b>X</b>	
Mrs. Dimitria Leakas	<b>X</b>	
Mrs. Geraldine Minichetti	<b>X</b>	
Mr. Gerard Sorrentino		<b>X</b>
Ms. Layla Wuthrick	<b>X</b>	
Mrs. Teresa Judge-Cravello, President	<b>X</b>	

Others present:

- Dr. Richard Brockel, Acting Superintendent of Schools
- Mrs. Cheryl Jiosi, Business Administrator
- Mr. Michael Alberta, Principal
- Mrs. Ellen Kobylarz, Board Secretary

**III. Executive Session Announcement** (if needed)

**WHEREAS, the Rochelle Park Board of Education (hereinafter referred to as the “Board”) will convene in Executive Session to discuss confidential matters which include: \_\_\_\_\_**

**Litigious Matters** \_\_\_\_\_.

**NOW HEREOFRE BE IT RESOLVED, the Board shall move into Executive Session to discuss the above referenced matter(s).**

**BE IT FURTHER RESOLVED, that the minutes of the executive session will provide as much information as possible without violating any applicable privilege or confidentiality so that the public can understand what was discussed and when available what the Board decision was...**

**BE IT FURTHER RESOLVED, that the minutes of the executive session will be released to the public in an appropriately redacted form within a reasonable period of time after the privilege or confidentiality is no longer applicable to such minutes.**

**BE IT FURTHER RESOLVED, that the redacted portion of the executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.**

Motion by Mr. Kral, seconded by Mr. Trawinski, to open Executive Session at 6:04 P.M.

Roll Call 6-0

Motion Carried

Motion by Mrs. Minichetti, seconded by Mr. Kral, to close the Executive Session and enter the regular Session at 6:24 P.M.

Roll Call 6-0

Motion Carried

**IV. Flag Salute**

**V. Open Public Meetings Act, Chapter 231,P.L.1975 Announcement-by Board President**

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that”

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Notices announcing the date, time and place for this Regular Meeting were sent to all concerned individuals, associations and sent to the, The Record and The Our Town, in accordance with Chapter 231,P.L.1975”

**ROCHELLE PARK BOARD OF EDUCATION RESOLUTION  
IN RECOGNITION AND APPRECIATION FOR  
Dimitria Leakas**

**WHEREAS**, Dimitria Leakas has served as President and Board Trustee with the Rochelle Park Board of Education from January 2013 through December 2018. During this time she has committed herself and served to the operation of the Rochelle Park Board of Education and for the well-being of the Children of Rochelle Park - Midland School #1; and

**WHEREAS**, her personal commitment to a quality education, her valued participation in establishing effective policies, and her readiness to render services in seeking educational excellence have contributed immeasurably to the progress of our school system; and

**WHEREAS**, the Members of the Board of Education and the community appreciates and hereby recognizes her commitment to the Rochelle Park Board of Education; Rochelle Park - Midland School #1 and to the children of the community; and

**NOW THEREFORE BE IT RESOLVED**, that the Rochelle Park Board of Education, on behalf of your colleagues, our teachers and our students, acknowledges the efforts of Dimitria Leakas as Board President and Board Trustee of the Rochelle Park Board of Education; and

**BE IT FURTHER RESOLVED**, that with the enactment of this resolution, Dimitria Leakas' recognition shall be so noted in the minutes and become a part of the permanent record of the district; and

**BE IT FINALLY RESOLVED**, that the Rochelle Park Board of Education wishes Dimitria Leakas every success during the coming years.

Motion by President Judge Cravello, second by Mrs. Minichetti,

Roll Call 6-0

Motion Carried

*President Cravello presented Mrs. Leakas with her plaque. Mrs. Leakas made a brief statement, noting highlights from her time on the board, in 6 years she attended approximately 115 meetings. Thanked the board members for their service. She had an opportunity to work with some amazing staff and professionals to bring the district into a high performing rating. This was led by the efforts and vision of the late Jay Esposito and Mark Scully. To find and hire an amazing Superintendent, along with Mr. Cannici, Mrs. Hurd, Mrs. Pfohl and Mr. Woods we were able to get much accomplished all under the 2% cap. She hopes the new board supports the administration and continues to move the district forward. She thanked, Mrs. Kobylarz for all that she does in the office, her friends for their support. She thanked her children for their understanding when she missed their functions; and her husband (her rock), their parents for the love and support they gave her during her time on the board.*

**ROCHELLE PARK BOARD OF EDUCATION RESOLUTION  
IN RECOGNITION AND APPRECIATION FOR  
Geraldine Minichetti**

**WHEREAS**, Geraldine Minichetti has served as a Board Trustee with the Rochelle Park Board of Education from November 2017 through December 2018. During this time she has committed herself and served to the operation of the Rochelle Park Board of Education and for the well-being of the Children of Rochelle Park - Midland School #1; and

**WHEREAS**, her personal commitment to a quality education, her valued participation in establishing effective policies, and her readiness to render services in seeking educational excellence have contributed immeasurably to the progress of our school system; and

**WHEREAS**, the Members of the Board of Education and the community appreciates and hereby recognizes her commitment to the Rochelle Park Board of Education; Rochelle Park - Midland School #1 and to the children of the community; and

**NOW THEREFORE BE IT RESOLVED**, that the Rochelle Park Board of Education, on behalf of your colleagues, our teachers and our students, acknowledges the efforts of Geraldine Minichetti as Board Trustee of the Rochelle Park Board of Education; and

**BE IT FURTHER RESOLVED**, that with the enactment of this resolution, Geraldine Minichetti's recognition shall be so noted in the minutes and become a part of the permanent record of the district; and

**BE IT FINALLY RESOLVED**, that the Rochelle Park Board of Education wishes Geraldine Minichetti every success during the coming years.

Motion by President Judge Cravello, second by Mrs. Leakas,  
Roll Call 6-0  
Motion Carried

*Dr. Brockel presented Mrs. Minichetti with her plaque. Mrs. Minichetti thanked everyone for allowing her to serve on the board. She wished the new board members well. Her kids will be happy she will be home. It was an honor.*

*President Judge Cravello wished Mrs. Leakas and Mrs. Minichetti wishing her much success in the future, adding there are two words rarely said to board members, volunteerism and service, President Judge Cravello thanked them for both.*

**VI. Report of the District Auditors Heidi Wh from Nisivoccia**

Presented the board with the yearly audit. Ms. Wh gave the board a three page handout. She explained the findings to the board. Gatsby 75 figures have not been released; therefore, the budget will not be finalized until those figures are in.

**VII. Acting Superintendent's Report** Dr. Brockel had no report at this time.

**VIII. Principal's Report** Mr. Alberta reported the following:

- Wrapping up staff observations
- National Junior Honor Society applications went out.
- P/T conferences went well last month

- Ms. Baker's chorus performed at the Chorus, it was fantastic
- Ms. Gallagher and the Student Council members collected cards/letters for service men.
- Ms. O'Brien (PE) wrote a grant through Dannon Yogurt for gym equipment. More information will be forthcoming as this is a contest and we need your vote to win.
- Technology- Chrome books have been deployed; tech is now throughout all grade levels.
- Wished everyone a happy holiday
  - **PTO Mrs. Lala** reported the following:  
Breakfast with Santa was great; the holiday sale was a success. Next Friday is the annual brunch.

**IX. Business Administrator's Report** Mrs. Jiosi reported the following:

Accrue Scan was able to identify 120 boxes for shredding. Mrs. Jiosi is looking for a shredding company. Starting this year when a child leaves here their file will go with them. We are waiting from the company Aromas to see how we can dispose of them.

Met with Pomptonian starting in January children will have a scan card for lunch. It should speed up the line.

19-20 budget schedule the week of January 23<sup>rd</sup> will be the first opportunity to download into the system

The gates by the dumpsters have been replaced and Mr. Leka will be speaking to the garbage contractor to insure that if any further damage occurs it will be their responsibility.

Arco roofing was out and fixed some leaks, all of which were under warrantee.

Liberty Elevator will be in to fix some issues with the elevator.

**X. Reports – Board Committee Reports**

Curriculum, Instruction, Assessment, and Technology Mrs. Leakas- met on last Tues. PE curriculum is in revisions, health in January, Spanish is also ongoing. Testing will happen in April.

School & Community Relations-Mrs. Minichetti tree lighting December 7th, holiday concerts, rec basketball 144 strong, Congratulations to former board member Sam Allos and Bob Kazimir on their graduation from Cert Class.

**XIII. Open Public Forum (Pursuant to Board Policy 0167 – Public Participation in Board Meetings)**

During this portion of the meeting, district residents and staff are invited to address the Board of Education on agenda items specifically addressed in this agenda. The Board requests that individuals sign the speakers' list giving name and address, and asks that all remarks be directed to the Board as a whole (not to individuals). The public is reminded that their remarks are being recorded.

The Board wishes to remind all attendees at its meetings that while it subscribes without reservation to the principle of keeping the community completely informed, it cannot respond to or discuss personnel matters. If a matter concerning a district staff member is of interest or concern to a resident, the matter should be referred to the Building Principal, Superintendent of Schools, or the Board of Education, either by telephone, letter, or email.

Each speaker's statement will be limited to three (3) minutes in duration. The Public Forum will be limited to one (30) minutes in duration.

Motion by Mr. Trawinski, seconded by Mrs. Minichetti, to open public comment at 7:06 P.M.  
Roll Call 6-0  
Motion Carried

Mr. Scully Oldis St- thanked the board for recognizing Mrs. Leakas and Mrs. Minichetti, he thanked Mrs. Leakas and Mrs. Minichetti for their professionalism, openness, transparency, and standing up for what is right, for having put the school first in their mind. He apologized; to them that his voice was not strong enough, he feels he should have been there more to have their back. He doesn't believe the truth will set you free they know what the truth is. He encouraged them to stay in touch with the board, come to meetings. Take home the good that you got done, let the rest go, remember that.

Mrs. Passacrella Theim St. thanked both Mrs. Leakas and Mrs. Minichetti for their time and effort. Reflected back on the memories. She hopes the district continues to go in the same forward direction.

Yanni Leakas, Powell Ave thanked his mother for her service, he looks forward to her being home. He noted all the changes in the school, just in the last few years since he's been gone.

Mr. Leakas Powell Ave stated he appreciates everything Gerri and Debbie have gone through. Until you sit in that seat you don't understand what you go through, or your family goes through. He asked the board to continue the move forward. He wished everyone a happy holiday.

Motion by Mr. Kral, second by Mr. Trawinski, to close public comment at 7:15 P.M.  
Roll Call 6-0  
Motion Carried

#### **XIV. Items for Board Action-Resolutions**

**Note: Resolutions marked with an asterisk are as a result of Executive Session Discussion.**

#### **ROUTINE MATTERS RESOLUTIONS R1-R6**

#### **POLICY #0168- APPROVALS OF BOARD MINUTES**

**R1. RESOLVED: that the Rochelle Park Board of Education approves the minutes of the following meetings:**

November 5, 2018 Special & Executive Meetings  
November 12, 2018 Special & Executive Meetings

#### **POLICY#5200 ATTENDANCE**

**R2. RESOLVED: that the Board of Education approves the attendance report for the month of November 2018 as listed:**

<b><u>Enrollment</u></b>		<b><u>Left</u></b>	<b><u>Entered</u></b>
Midland School	505	1-2 <sup>nd</sup> Grader	1-1 <sup>st</sup> Grader
Hackensack H.S.	132.5		1-5 <sup>th</sup> Grader
Academies/Tech. Schools	27		1-7 <sup>th</sup> Grader
<b>Totals</b>	<b>661.5</b>		

<b><u>Pupil Attendance</u></b>		<b><u>Teacher Attendance</u></b>
Possible Days	9057	Possible Days 972

Days Present	8580	Days Present	936
Days Absent	477	Days Absent	36
% Present	94%	% Present	96%
% Absent	6%	% Absent	4%

**POLICY #8420 EMERGENCY & CRISIS SITUATIONS**

**R3. RESOLVED:** that the Rochelle Park Board of Education approves the following Fire and Security drills held in the month of November 2018 for the Rochelle Park School District.

Fire Drill November 26, 2018  
Security Drill November 15, 2018

**POLICY #5512.01 HARRASSMENT INTIMIDATION AND BULLYING**

**R4. RESOLVED:** that the Rochelle Park Board of Education approves the following HIB Report for November 2019 on behalf of the Rochelle Park School District.

**November 2019**

Reported Cases: 0  
Number of Cases open: 0  
Number of Cases closed: N/A  
Number of Incidents determined to be HIB: 0

**POLICY #0134 - BOARD SELF-EVALUATION**

**R5. RESOLVED:** that the Board of Education has compiled and discussed the Board's Self-Evaluation and has completed all requirements of Policy #0134.

**POLICY #5120 NEEDS ASSESSMENT PUPILS**

**R6. RESOLVED:** that on the recommendation of the Acting Superintendent, the Board of Education approves the following special education placements and related services for the 2018-2019 school year.

Home instruction for the following students:

CASE # 000016090  
CLASSIFICATION: Emotionally Disturbed  
TUITION: \$56.19/ hour for up to 10 hours per week for 3 weeks

CASE#000013055  
CLASSIFICATION: Autistic  
TUITION: \$56.19/hour retroactive to August 1, 2018

Home instruction May 1, 2018-June 30, 2018  
CASE#000013055  
CLASSIFICATION: Autistic  
TUITION: \$56.19/hour

CASE # 000100006  
CLASSIFICATION: Autistic  
PLACEMENT: New Bridges-Bergen County Special Services  
ESY TUITION: \$7,800.00

ESY RELATED SERVICES: 1:1 aide \$7,500.00

CASE #0000000088

CLASSIFICATION: Preschool Disabled

PLACEMENT: Washington South-Bergen County Special Services

ESY TUITION: \$7,800.00

CASE # 9707213628

CLASSIFICATION: Autistic

PLACEMENT: Felician College 18-21 program

EFFECTIVE: 7/2/18-6/30/18

TUITION: \$60,442.22

ESY: included

RELATED SERVICES: N/A

Previously approved change in PT amount only

CASE # 9457382021

CLASSIFICATION: Mild Intellectual Disability

PLACEMENT: Cresskill Public School

TRANSPORTATION: Region V

TUITION: \$59,606

RELATED SERVICES: Speech 1x/week \$60.00

OT 1x/week \$60.00

PT 1x/week \$60.00

ESY: \$5,961.00

ESY related services: OT 1x/week 460.00

PT 1x/week \$50.00

Previously approved change to related services amount only

CASE # 5061

CLASSIFICATION: Multiply Disabled

PLACEMENT: Ridgewood Public Schools

TRANSPORTATION: NA

TUITION: \$369.59 per day

RELATED SERVICES:

Speech 3x/20 mins per week @\$102. per hr

Speech group 1x/30 min per week @\$102.00 per hour

OT Individual 1x/30 mins per week @\$111.00 per hour

OT Group 1x/30 mins per week @\$111.00 per hour

PT Individual 2x/30 mins per week @\$111.00 per hour

Aide shared aide @\$125.25/day

#### R1-R6

Motion by Mrs. Leakas, seconded by Mrs. Minichetti

Roll Call 6-0

Motion Carried

#### **PERSONNEL RESOLUTIONS P1-P11**

#### **POLICY #3240 – PROFESSIONAL DEVELOPMENT**

**\*P1. RESOLVED:** on the recommendation of the Acting Superintendent, that the Board of

**Education approves the participation of the persons named at the following workshops/conferences:**

Maria Leccese	Do More for Students by Doing Less for Students	January 14, 2019	\$269.00
Ellen Lender	Oppositional, Aggressive, attention-seeking & Uncooperative Children, Teens and Young Adults	January 25, 2019	\$100.00
Cheryl Jiosi	NJASBO Accounting and Audit Checkup workshop	January 15, 2019	\$100.00
Cheryl Jiosi	NJASBO Pension Review & Update	February 5, 2019	\$100.00
Cheryl Jiosi Malvina Leka	NJASBO Purchasing	March 21, 2019	\$100 per registration
Cheryl Jiosi	NJASBO Preparing for the 18-19 Audit	April 11, 2019	\$100.00
Malvina Leka Ellen Kobylarz	NJASBO Administrative Assistant Program	May 9, 2019	\$100 per registration
Donna Centrella Ellen Kobylarz Malvina Leka	Genesis Training	December 17, 2018	No Cost to the district for registration

**POLICY#4111- HIRING CERTIFIED PERSONNEL**

**P2. RESOLVED,** upon the recommendation of the Acting Superintendent that the Board of Education appoints Nicole Tagerty to the position of Leave Replacement Speech Specialist (no benefits) from January 7, 2019 until the end of the 2018-2019 school year on MA Step 1 at a pro-rated salary of \$59,580.00.

**P3. RESOLVED:** on the recommendation of the Acting Superintendent that the Board of Education approves the following persons named to the School Improvement Panel (ScIP) and District Evaluation Advisory Committee for the 2018-2019 school year.

- Dr. Richard Brockel**
- Mr. Michael Alberta**
- Mrs. Cara Hurd**
- Mrs. Jennifer O'Brien (Art)**
- Mrs. Theresa Roman**
- Mrs. Angela Jacobus**
- Mrs. Lisa Fletcher**
- Mrs. Christine Raimondi**

**P4. RESOLVED:** on the recommendation of the Acting Superintendent that the Board of Education approves the following persons named to the School Safety Committee for the 2018-2019 school year.

- Mr. Michael Alberta**
- Mrs. Cara Hurd**
- Mrs. Cheryl Jiosi**
- Mr. Rexhep Leka**
- Ms. Krystle Hughes**



Mrs. Sheryl Meyers  
Mrs. Joan Gutkowski  
Mrs. Emily Kotwica

**POLICY #4211 HIRING- NON-CERTIFIED PERSONNEL**

**P5. RESOLVED:** on the recommendation of the Acting Superintendent, that the Board of Education approve Hoda Ismail to the list of Substitute Classroom Assistants starting November 29, 2018 until the end of the 2018-2019 school year at a rate of \$10.05 per hour.

**P6. RESOLVED:** on the recommendation of the Acting Superintendent, the Board of Education accepts the resignation of Jessica DeFalco from the Rochelle Park School District effective December 21, 2018 as a Cafeteria/Playground aide.

**P7. RESOLVED:** on the recommendation of the Acting Superintendent, the Board of Education accepts the resignation of Mary Pichardo from the Rochelle Park School District effective December 21, 2018 as a Cafeteria/Playground aide.

**P8. RESOLVED:** upon recommendation of the Acting Superintendent, that the Board of Education approves Jessica DeFalco as a part- time Classroom Assistant (no benefits) for the remainder of the 2018-2019 school year, start date January 2, 2019 at \$19.80 per hour, not to exceed 28 hours a week.

**P9. RESOLVED:** upon recommendation of the Acting Superintendent, that the Board of Education approves Mary Pichardo as a part- time Classroom Assistant (no benefits) for the remainder of the 2018-2019 school year, start date January 2, 2019 at \$19.80 per hour, not to exceed 28 hours a week.

**P10. WHEREAS,** the Rochelle Park Board of Education (hereinafter referred to as the "Board") currently employs an Interim Assistant Superintendent; and

**WHEREAS,** the Board has determined to abolish the position of Assistant Superintendent for reasons of economy and efficiency, effective December 31, 2018.

**NOW, THEREFORE, BE IT RESOLVED,** that the Board hereby abolishes the position of Assistant Superintendent effective December 31, 2018.

**BE IT FURTHER RESOLVED,** that the Board hereby terminates the Employment Agreement with Richard J. Brockel, Ed.D., Interim Assistant Superintendent/Acting Superintendent effective December 31, 2018.

**P11. BE IT RESOLVED** that the Rochelle Park Board of Education (hereinafter referred to as the "Board") appoints Richard Brockel, Ed.D. (hereinafter referred to as "Dr. Brockel"), as the Interim Superintendent of Schools for the Rochelle Park School District effective January 1, 2019 and expiring in accordance with the terms of the Employment Agreement between the Board and Dr. Brockel.

**BE IT FURTHER RESOLVED** that this Employment Agreement has been submitted to and approved by the Interim Executive County Superintendent, according to standards adopted by the Commissioner of Education, pursuant to N.J.S.A. 18A:7-8(j).

**BE IT FURTHER RESOLVED** that the Board approves the Employment Agreement with Dr. Brockel for the position of Interim Superintendent of Schools for the foregoing period of appointment, which Employment Agreement is attached to this Resolution and made a part hereof.

**BE IT FURTHER RESOLVED** that the Board hereby authorizes the Board President and the Board Secretary to execute, on behalf of the Board, the Employment Agreement by and between the Board and Dr. Brockel.

P1-P11

Motion by Mrs. Minichetti, seconded by Mr. Kral  
Roll Call 6-0  
Motion Carried

**FINANCE AND INSURANCE-RESOLUTIONS F1-F4**  
**POLICY #6460 PAYMENT OF GOODS AND SERVICES**

**F1. RESOLVED:** that the Rochelle Park Board of Education approve the December 2018 Bill List, attached and listed below:

<b>Fund</b>	<b>Total Expenditures</b>
<b>10 – General Fund</b>	\$791,983.21
<b>20 – Federal Grant</b>	\$.00
<b>30 – Referendum Account</b>	\$.00
<b>60 – Cafeteria</b>	\$.00
<b>61 – Afterschool Program</b>	\$.00
<b>Total</b>	\$791,983.21

ATTACHEMENT

**F2. RESOLVED:** that the Rochelle Park Board of Education authorizes a check run for the month of December 2018 with the amounts to be approved at the January 2019 meeting.

**POLICY #6510 – PAYROLL AUTHORIZATION**

**F3. RESOLVED:** that the Rochelle Park Board of Education approves the November 2018 payroll as follows:

<b>Payroll Month</b>	<b>November</b>
<b>Fund</b>	<b>Gross Payroll</b>
<b>Fund 10 – Current Fund</b>	\$505,716.71
<b>Fund 20 - Grants</b>	\$4,518.50
<b>Fund 61 - Latchkey</b>	\$15,381.15
<b>Total Wages</b>	\$525,616.36

**F4. WHEREAS,** on March 14, 2013, Governor Chris Christie signed P.L. 2013, c.38, which requires direct deposit for all State employee compensation on and after July 1, 2014 and allows counties, county colleges, municipalities, and local school districts to opt for mandatory direct deposit for all employee compensation on or after July 1, 2014 into law;and

**WHEREAS,** the implementation of Direct Deposit of compensation will benefit the School District through both operational efficiencies and cost savings; and

**WHEREAS,** the Rochelle Park Board of Education desires to implement this system as part of its payroll account procedures for all School District employees; and

**NOW THEREFORE, BE IT RESOLVED** by the Rochelle Park Board of Education In the County of Bergen, State of New Jersey, as follows:

1. The Rochelle Park Board of Education authorizes the Business Administrator/Board Secretary to implement a system for direct deposit of net pay for all employees, pursuant to P.L. 2013 c. 38. This implementation shall become effective January 1, 2019.
2. The Business Administrator/Board Secretary shall take all further action necessary to effectuate the direct deposit of net pay for all employees directly deposited in a specific banking institution in a checking account, savings account, or share account designated in writing by the employee.
3. The Board shall make available for such employees who have net pay directly deposited as described hereinabove, all information concerning net pay, any accompanying information approved for distribution with net pay, and W-2 forms in accordance with applicable federal law, only on the Internet with restricted access and policies and procedures to protect the integrity and confidentiality of the information.

F1-F4

Motion by Mr. Kral, second by Mr. Trawinski,  
Roll Call 6-0  
Motion Carried

**XV. Presentation by the District Architect Mr. Al Zaccone-**

Mr. Al Zaccone presented the board with three different proposals to add STEM rooms. One consisted of adding three classrooms on the third floor down the south side. Second option is to build a floor over the computer room adding two classrooms and a hallway leading to the rooms down into the rooms. Third option would be to on the ground floor in the Kindergarten wing, there are two oversized rooms that could be made into three smaller rooms. Option 1 would give you three rooms  
Option 2 would give you two small rooms  
Option 3 would give you one extra room  
There was a discussion regarding all three options.

**XVI. Open Public Forum (Pursuant to Board Policy 0167 – Public Participation in Board Meetings)**

During this portion of the meeting, district residents and staff are invited to address the Board of Education on any topics specifically addressed in this agenda or on any other questions, comments, or concerns that may be in respect to the operation of their schools. The Board requests that individuals sign the speakers' list giving name and address, and asks that all remarks be directed to the Board as a whole (not to individuals). The public is reminded that their remarks are being recorded. The Board wishes to remind all attendees at its meetings that while it subscribes without reservation to the principle of keeping the community completely informed, it cannot respond to or discuss personnel matters. If a matter concerning a district staff member is of interest or concern to a resident, the matter should be referred to the Building Principal, Superintendent of Schools, or the Board of Education, either by telephone, letter, or email. Each speaker's statement will be limited to three (3) minutes in duration. The Public Forum will be limited to one (30) minutes in duration.

Motion by Mrs. Leakas, seconded by Mr. Trawinski, to open public comment at 7:42 PM.  
Roll Call 6-0  
Motion Carried

There was a continuation of the discussion on the proposed expansion project.

Mrs. Passacrella-Theim asked where the money coming from for this expansion project.  
President Judge Cravello explained the need with all the new construction going on in town. The Board needs to look at how to handle that.

Motion by Mr. Kral, seconded by Mrs. Minichetti, to close public comment at 8:00 PM.  
Roll Call 6-0  
Motion Carried

**XVII. Announcements**

**The Reorganization Meeting will be held on Thursday, January 3, 2019 at 7:00 P.M. in the Media Center.**

**XVIII. Adjournment**

Motion by Mrs. Leakas, seconded by Mrs. Minichetti, to adjourn meeting at 8:00 PM  
Roll Call 6-0  
Motion Carried